

## WOR Privacy Policy

The Wings of Rogallo club, officers, staff, and committee members, (collectively referred to as “WOR”) respect and protect the privacy of its members. However, in order to conduct normal WOR club business, WOR collects and maintains a minimum set of personal information. Additionally, in the interest of personal safety, WOR collects and utilizes information that can expedite emergency operations in the event of an accident. This privacy policy itemizes the information collected and the ways that information may be distributed.

- 1a. WOR does not rent, sell or otherwise distribute member information to commercial establishments.
- 1b. WOR does not distribute member information to WOR non-members except as indicated in the following statements and described in the information groups.
- 2a. WOR may share personal information with other WOR members.
- 2b. WOR may share personal information with public service professionals (e.g. police, fire, medical, parks dept.).
- 2c. WOR may share personal information with the USGHA in order for the USGHA to administer the liability insurance program.
- 2d. WOR may share personal information in the event of legal action. WOR will respond to subpoenas, court orders, or legal process, or to establish or exercise legal rights or defend against legal claims.
- 3a. WOR may use personal information as necessary in the conduct of normal WOR business.
- 3b. WOR members who gain access to private member information are bound by these privacy rules. If a member violates these rules by letter or intent, he/she is subject to disciplinary action.

Three types of information are collected by WOR for each member. These are:

1. Group 1: Required information, available to all WOR members: This information must be provided to WOR in order to become a WOR member. This information is available to any other WOR member.
2. Group 2: Required information available to all WOR members but optionally private: This information must be provided to WOR in order to become a WOR member. The information can be made available to other WOR members or made private from other WOR members, as selected by the member.
3. Group 3: Optional information, available to all WOR members but optionally private: This information need not be provided to WOR by the member. The information can be made available to other WOR members or made private from other WOR members, as selected by the member.

Group 1 information:

Name	Gender
Emergency Contact Name	Emergency Contact Phone Number
USHGA Number	USHGA Expiration Date
USHGA Pilot Rating	USHGA Ratings and Special Skills
USHGA Appointments	
WOR Number	WOR Expiration Date
WOR Appointments	Mission/Diablo key holder

Group 2 information:

Address	Home Phone Number <sup>1,2</sup>
Email Address <sup>3</sup>	Work Phone Number

Group 3 information:

Cell Phone Number	Ham Call Sign
Birth Date	Profession
Vehicle Make, Model, Year, License Number and Color <sup>4</sup>	
Hang Glider Rack for 3 Gliders Verified	\$500K Insurance Verified

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<sup>1</sup> One of either home phone or work phone is required.

<sup>2</sup> Home phone, work phone and/or email addresses are mandatory and available to all WOR members when a pilot is a WOR officer, Mission key holder, WOR Observer or WOR Instructor.

<sup>3</sup> Email address is required only for those members selecting the on-line newsletter option.

<sup>4</sup> Vehicle information, proof of vehicle insurance and proof of hang glider rack are mandatory for Mission key holders and made available to all WOR members.

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